



GUARANTOR APPLICATION FORM

Please complete and return to **RPMS Letting, 18 North Bar Within, Beverley, HU17 8AX** or fax **01482 873323** or email **info@rpms.co.uk**

1. PROPERTY YOU ARE APPLYING FOR

Address

Name of Lead Tenant

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PLEASE CHECK THAT YOU MEET ALL MINIMUM REQUIREMENTS AS STATED IN THE TERMS AND CONIDCTIONS BEFORE YOU APPLY

2. PERSONAL DETAILS

GUARANTOR 1

Title:	Mr / Mrs / Miss / Other:
Forename(s):	
Surname:	
Current Address:	
	Postcode:
	How long at address?
Previous Address:	
Marital Status:	
Date of Birth:	
Home Tel:	
Work: Tel:	
Mobile:	
Email:	
NI Number:	

GUARANTOR 2 – if required - see Terms and Conditions

Title:	Mr / Mrs / Miss / Other:
Forename(s):	
Surname:	
Current Address:	
	Postcode:
	How long at address?
Previous Address:	
Marital Status:	
Date of Birth:	
Home Tel:	
Work: Tel:	
Mobile:	
Email:	
NI Number:	

Are you a Homeowner? Yes No

Have you got any adverse credit history? Yes No

If yes, please specify

Have you ever been in mortgage arrears? Yes No

If yes, please specify dates and amounts

Are you a Homeowner? Yes No

Have you got any adverse credit history? Yes No

If yes, please specify

Have you ever been in mortgage arrears? Yes No

If yes, please specify dates and amounts

3. BANK DETAILS

Used for fraud checks only

Bank:	<input type="text"/>
Address	<input type="text"/>
	<input type="text"/>
Postcode:	<input type="text"/>

Account Holder:	<input type="text"/>
Sort code:	<input type="text"/>
Account Number	<input type="text"/>

4. EMPLOYMENT DETAILS** - If self employed skip to 4b.

**Applicants must earn a minimum or the corresponding salary to rent figure. See Affordability Calculator in Section 5. GUARANTOR 2 will be required if the GUARANTOR 1 does not achieve this figure

GUARANTOR 1

Employer	<input type="text"/>
Address	<input type="text"/>
	<input type="text"/>
	<input type="text"/>
Postcode:	<input type="text"/>
Position Held	<input type="text"/>
Salary Per Annum	£ <input type="text"/>

Full Time Part Time Contract

Employment Contact for reference

Name:	<input type="text"/>
Position:	<input type="text"/>
Tel:	<input type="text"/>
Fax:	<input type="text"/>
Email:	<input type="text"/>

Other Income Sources	<input type="text"/>
	<input type="text"/>
	<input type="text"/>

Total Income per Annum	£ <input type="text"/>
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GUARANTOR 2

Employer	<input type="text"/>
Address	<input type="text"/>
	<input type="text"/>
	<input type="text"/>
Postcode:	<input type="text"/>
Position Held	<input type="text"/>
Salary Per Annum	£ <input type="text"/>

Full Time Part Time Contract

Employment Contact for reference

Name:	<input type="text"/>
Position:	<input type="text"/>
Tel:	<input type="text"/>
Fax:	<input type="text"/>
Email:	<input type="text"/>

Other Income Sources	<input type="text"/>
	<input type="text"/>
	<input type="text"/>

Total Income per Annum	£ <input type="text"/>
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4b. SELF EMPLOYED**

**Applicants must earn a minimum or the corresponding salary to rent figure. See Affordability Calculator in Section 6. GUARANTOR 2 will be required if the GUARANTOR 1 does not achieve this figure

Name of Your Business:	<input type="text"/>
Business Address:	<input type="text"/>
	<input type="text"/>
	<input type="text"/>

How long have you been in business?	<input type="text"/>
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Average Earnings per annum?	£ <input type="text"/>
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Accountant Details

Name:	<input type="text"/>
Address:	<input type="text"/>
	<input type="text"/>
	<input type="text"/>
Postcode:	<input type="text"/>

Tel:	<input type="text"/>
Fax:	<input type="text"/>
Email:	<input type="text"/>

5. TERMS AND CONDITIONS

Affordability Calculator - For all Guarantors with Mortgages

Rent PCM	Salary	Rent PCM	Salary
£400	£30,000	£775	£58,125
£425	£31,875	£800	£60,000
£450	£33,750	£825	£61,875
£475	£35,625	£850	£63,750
£500	£37,500	£875	£65,625
£525	£39,375	£900	£67,500
£550	£41,250	£925	£69,375
£575	£43,125	£950	£71,250
£600	£45,000	£975	£73,125
£625	£46,875	£1,000	£75,000
£650	£48,750	£1,025	£76,875
£675	£50,625	£1,050	£78,750
£700	£52,500	£1,075	£80,625
£725	£54,375	£1,100	£82,500
£750	£56,250	£1,125	£84,375

Affordability Calculator - For all Guarantors with NO Mortgage (proof required)

Rent PCM	Salary	Rent PCM	Salary
£400	£16,000	£950	£38,000
£425	£17,000	£975	£39,000
£450	£18,000	£1,000	£40,000
£475	£19,000	£1,025	£41,000
£500	£20,000	£1,050	£42,000
£525	£21,000	£1,075	£43,000
£550	£22,000	£1,100	£44,000
£575	£23,000	£1,125	£45,000
£600	£24,000	£1,150	£34,500
£625	£25,000	£1,175	£35,250
£650	£26,000	£1,200	£36,000
£675	£27,000	£1,225	£36,750
£700	£28,000	£1,250	£37,500
£725	£29,000	£1,275	£38,250
£750	£30,000	£1,300	£39,000
£775	£31,000	£1,325	£39,750
£800	£32,000	£1,350	£40,500
£825	£33,000	£1,375	£41,250
£850	£34,000	£1,400	£42,000
£875	£35,000	£1,425	£42,750
£900	£36,000	£1,450	£43,500
£925	£37,000	£1,475	£44,250

For Tenant Terms and Conditions please see 'Tenancy Application Form'

Paperwork Required

Guarantor:
 Photographic Identification,
 Proof of Income stated in Application,
 Proof of Home Ownership (Mortgage Statement or Deeds)
 - Proof of Mortgage completion if applicable
 Utility Bill, Credit Card Statement, from current address



PLEASE CHECK THAT YOU MEET ALL MINIMUM REQUIREMENTS AS STATED BELOW BEFORE YOU APPLY

- All guarantors must own their own home
- All guarantors must be employed or retired
- All guarantors must meet the affordability rate for rental amount - as shown on the back page*
- All guarantors must **NOT** have any adverse credit history
- All guarantors must have permanent residence at the same address
- Proof of home ownership and income must be provided

* **Guarantor 2 only required if salary threshold is not met by the income for Guarantor 1**

Please note: All guarantors must sign the Assured Shorthold Tenancy agreement prior the tenant moving into the property. Guarantors must be aware that they are guaranteeing all tenants on the agreement and for the full term of the tenancy, not just the initial fixed term.

This agreement is legally binding and makes the Guarantor(s) responsible for the rent payment if the tenant is unable to pay the rent themselves.

Please note: If court proceedings over unpaid rent do take place the Guarantor will be named on the summons and will be required to attend court. On conclusion of these proceedings the Court could issue the Guarantor with a County Court Judgement.

Declaration

By signing and submitting this form you are confirming that (i) the information provided about you on this Tenant/Guarantor Reference Form is (to the best of your knowledge) accurate, complete and not misleading (ii) that you agree that RPMS will contact the credit reference agency Equifax to confirm your information to be correct and not fraudulent (iii) that RPMS will make contact with your Employer and previous Landlord to acquire and confirm the details provided. (iv) that you, the guarantor(s) have read and understand the Terms and Conditions stated in section 5.

Please read the declaration and sign and date below.

WE CANNOT PROCEED WITH THIS APPLICATION IF YOU DO NOT SIGN.

Guarantor 1

Signature _____ Date _____

Print Name _____

Guarantor 2 (if required)

Signature _____ Date _____

Print Name _____

Lead Tenant

Signature _____ Date _____

Print Name _____

Credit checks are conducted in-house using Equifax Credit Referencing Service

